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From: McSheffery, Christina (DPH)
Sent: Thursday, February 23, 2012 1:41 PM
To: Bartlett, Cheryl (DPH); Benham, Ron (DPH); Biondolillo, Madeleine (DPH); Botticelli, Michael (DPH); Clark, Mary (DPH); Condon, Suzanne (DPH); Cranston, Kevin (DPH); Delaney, Daniel (DPH); Dyke, Edmund (DPH); Epstein, Andy (DPH); Foltz, Carol (DPH); Golden, Kristin (DPH); Han, Linda (DPH); Levin, Donna (DPH); Manley, Jennifer (DPH); Morad, Dianne (DPH); Nally, Jim (DPH); Okeefe, Jerry (DPH); Riley, Stancel (MED); Simpson May, Georgia (DPH); Smith, Lauren (DPH); Sullivan, Eileen M (DPH); Wilkinson, Geoff (DPH)
Cc: Golden, Kristin (DPH); ValdesLupi, Monica (DPH); Sullivan, Eileen M (DPH); Snellings, Lisa (DPH); Adams, Cindy (DPH); Anderson, Darryen (DPH); Chudyk, Keith (DPH); Crowley, Lisa (EHS); Curley, Mary Beth (DPH); De Los Santos, Melissa (DPH); Ferreira, Lisa (MED); Jose, Maricel (DPH); Kingston, Benjamin (DPH); Marshall, Kyle (DPH); McSheffery, Christina (DPH); Nash, Rose (DPH); Wallace, Cynthia (DPH)
Subject: A memo on the Open Meeting Law
Attachments: Remote Participation Guidelines 2-17-12 (3).doc

Dear Bureau Directors.

The attached memo from the Office of General Counsel outlines steps a DPH committee or advisory group subject to the Open Meeting Law (OML) should take if it chooses to allow remote participation of its members at meetings. The memo discusses the Attorney General's Office regulation (940 CMR 29.10) effective November 11, 2011 describing requirements for remote participation under the OML.

Please distribute this memo to all staff with responsibility for working with committees or advisory groups subject to the OML.

For more information about the OML – including the definition of “public body” subject to the OML – please refer to the Attorney General’s “Guide to the Open Meeting Law” at <http://www.mass.gov/ago/docs/government/2012-2-10-oml-guide.pdf> or consult the appropriate program attorney in the Office of General Counsel.

Lisa Noling Snellings
Deputy General Counsel
Massachusetts Department of Public Health
250 Washington Street, 2nd Floor
Boston, MA 02108-4619
Phone 617.624.5255
Fax 617.624.5234
Lisa.Snellings@state.ma.us
Website: www.mass.gov/dph
Blog: <http://publichealth.blog.state.ma.us>